

28-09-2021

**NOTICE**

**General PT A Meeting. Thursday, 30<sup>th</sup> September 2021, 3.30 pm**

Dear Parent,

Govt. of Kerala has accorded sanction for the reopening of colleges w.e. f 04-10-2021. In the context of Covid Pandemic the Govt. and University directed to convene a general PTA meeting for the safe conduct of classes. The staff council held on 28<sup>th</sup> September 2021 decided to convene a general online PTA meeting on 30<sup>th</sup> September 2021 at 3.30 pm. The link will be shared before half an hour.

Please make it convenient to attend the same.

Yours truly



**Dr. K C Mathai**  
**(Principal)**

**Adv. Satheesh T Padmanabhan**  
**(PTA President)**





Thomas


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Ashok


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Satheesh .T .

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Megha

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You

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Babu

167 others

Aarathi Ashok Mendo



You

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abhijith kumar



Abhinav Anilkumar



abi saseendran



Adhwaith Daya



Adithya A



Afra Job



Aiswarya



Akhila L



AMEENA MS



Amitha S Kumar



Amru Tha S Nair



anagha unnithan



Ancy Mariem Sanchu



Anu Varghese



Arya j Thampi



ASHEEN S SHAMS



Ashin S



Ashley Paul



Ashok S



Ashwin Sabu



Aswathy P



Aswin Krishna Subash



Athira Madhu



Athira P



Athira R



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## PIA meeting No. 2

Venue :- Principal's Room

Date :- 16-10-2015, 2.30 P.M.

Presided by :- Principal

In Presence of :- Rev. Fr. Thomas Puthanparampil, Director.

Minutes taken by :- Prof. Abraham Varghese

Members Present.

Prof. Abraham Varghese

Prof. Rubha Alina Varghese

Somichan Baby

Linchu Rajan

SHEENA G.

Preethi Mridhula Mathew

Susan Shaji

Savitra Gopalakrishnan

Mdof. Anitha Gopalakrishnan

T.R. Rajendran

Harikumar.

JOBHARAJ K. BABY

Pushpakala S. Nair

Sobha Anwaris K. Nair

(Min)

Prof

Somichan

Linchu Rajan

Sheena

Preethi

Susan

Savitra

Mdof. Anitha

T.R. Rajendran

Harikumar

JOBHARAJ K. BABY

Pushpakala

Sobha

via speaker

Pushpakala

Sobha

## Minutes Minutes

I. The following members are elected as the office bearers

President :- Dr. K.C. Mathan (Principal)

Vice President :- Sri. T. R. Rajendran, F/O Amalraj T., B.Com Ex

Secretary :- Prof. Abraham Varghese (HOD, Commerce)

Jt. Secretary :- Mr. Harikumar, c/o Viji Vijiyan, B.A. Ex

It was decided that

II All teaching staff and PIA representatives are executive members during the current academic year

III Parents suggested and agreed to start the add on course "Communicative English - Win with English" from 9 am to 10 am on all working days during 2nd semester.

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 Date :- 16.10.2015, 2.30 P.M.  
 Presided by :- Principal  
 In Presence of :- Rev. Fr. Thomas Pultotarampuzha, Director.  
 Minutes taken by :- Prof. Abraham Varghese

Members Present

Prof. Abraham Varghese	(Signature)
Prof. P. R. Alia Varghese	(Signature)
Domichan Baby	(Signature)
Linche Rajan	(Signature)
SHEENA G.	(Signature)
Preethi Mridhula Mathew	(Signature)
Susana Shaji	(Signature)
Sunitha Gopalakrishnan	(Signature)
Mof. Anitha Gopalakrishnan	(Signature)
T.R. Rajendran	(Signature) via phone
Harikumar	(Signature)
JOSEPH K. BABY	(Signature)
Pushpakala S. Nair	(Signature)
Bob's Annickarsknapille	(Signature)

Minutes Minutes

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- Secretary :- Prof. Abraham Varghese (HOD, Commerce)
- Jt. Secretary :- Mr. Harikumar, O/P Vijin Vijayan, B.A. Ed

It was decided that  
 ii All teaching staff and PIA representatives are executive members during the current academic year

iii Parents suggested and agreed to start the add on course "Communicative English - with English" from 9 am to 10 am on all working days during 2nd semester.

iv) The Committee Congratulated the Director Rev. Fr. Thomas Puthenparambil as he bagged 3<sup>rd</sup> Rank in National Eligibility Test.

v) Parents suggested to start new courses for the coming year.

The meeting ends with votes of thanks.

P.T.A Executive Committee held on 9/3/016.

Babu. P. An. Varghese	Abey Varghese Babu	Dr. Economics
Sunitha gopalakrishnan Sreelakshya	Amith Gopan Aparna G.S	Secretary Sreelakshya

### Minutes

P.T.A. executive of Malvarias

Asli College held at 3 pm. on 9-3-016 Wednesday. Principal presided over the meeting. P.T.A. Secretary Prof. Abhechay Varghese welcomed the gathering. The meeting discussed the following.

1. Evaluated the progress of students in their academic and extra curricular activities.
2. To induce students to come in time to attend spoken English classes.
3. To advice and examine students for maintaining a better level in their studies at home and assigning home work.
4. To provide support and help for fee release.

of College Magazine

The meeting concluded to call a general PTA on a convenient day. Parent representatives participated in giving valuable suggestions.

The meeting ends with voting books at 3:45 pm

*[Signature]*  
Prof Abraham Vaughn  
PTA Secretary

9-3-076



Venue :- Seminar Hall

Date :- 9-11-2016, 2.30 pm

Presided by :- Dr. K.C. Mathai (Principal)

In Presence of :- Rev. Fr. Thomas Puthenparampil, Director.

Minutes taken by :- Chinchu Chandan

Members Present (PTA Executive)

1. Babu P. C. Varghese
2. Pooja Sreekumar
3. Shiny Joseph
4. Sunita Cropan
5. Ravi Varkey
6. RAJAN VARKEY
7. T.R. Rajendran
8. Jasmina L. Baby
9. Udayakumari
10. Sashy Thomas

ChinChu

Poo

Shiny

Sunita

Raji Varkey

Rajan

T.R.

Jasmina

Udaya

Sashy

Teaching Staffs

1. Prof. Prabha Alice Varkey
2. Dr. Harichandran
3. Mrs. Somichan Baby
4. Ms. Teena Elizabeth Jacob
5. Mrs. Lethy L.B
6. Ms. Pınar Anna Mohan
7. Ms. Arunima Mohan
8. Ms. Mekha Salim

P.L.

Somi

Arunima

Mohan

Mekha

Decisions And Discussions

1. The following members were elected as the office bearers for the academic year 2016-2017.

President :- Dr. K.C. Mathai (Principal)

Vice President :- Sri T.R. Rajendran, F/O Amal Raj T

Secretary :- Chinchu Chandan (Department of English)

Joint Secretary - Raji Susan Varkey, M/O Rohan Philip Varkey

2. It was decided that all teaching staff and PTA representatives are executive committee members during the current academic year.
3. In connection with the commencement of III semester university exams, it was decided to start III semester working hours from 9 am in the morning and extra class from 3:30 pm to 4:30 pm in the evening.
4. As per the university norms extension activities for III<sup>rd</sup> and IV semester is being conducted under the guidance of CMC Convenor. The meeting also discussed about extension activities.
5. Discussions were made regarding the selection of suitable Add on Course, Mrs. Raji Susan Vaskey, mother of Rohan Philip Vaskey (I semester English) has extended her offer to conduct Communicative English classes for the students.
6. Parents suggested to conduct special classes for students who are appearing for improvement examinations.
7. The meeting also decided to take strict action against those who violated discipline of the college.

The meeting was concluded with vote of thanks at 3:45 pm.

22-11-2016

Chinchu

Praveen  
Saran  
(President)

Miss. Chinchu Chandan  
PTA Secretary

## PTA Meeting No-4

Venue :- Seminar Hall

Date :- 2-3-2017, 1.30 pm

Presided by :- Dr. K. C. Mathai (Principal)

In presence of :- Rev. Fr. Thomas Puthenpazampil, Director

Minutes taken by :- Chinchu Chandran, Secy.

### Members Present

#### PTA Executive

1. Shriy Joseph Secy
2. Sarathy Thomas Pres
3. Geetha Laxmesh Geetha
4. Sunitha Gopan Sunitha
5. Rasi Susan Varkey Rasi Varkey
6. Joshua R. Beby Joshua
7. Rajan Varghese Rajan
8. Saba Stian Saba
9. Babu. P. A. Varghese Babu
10. Sreelakshya Gireesh Sreelakshya
11. T. R. Rajendran T.R.

#### Teaching Staff

1. Prof. Prabha Alice Varkey

### Decisions And Discussions

PTA Executive meeting was held at 1:30 pm on Thursday 2<sup>nd</sup> March<sup>2017</sup> in the Seminar hall. PTA Secretary Chinchu Chandran welcomed the gathering and Principal, Dr. K. C. Mathai presided over the meeting. The meeting discussed the following.

- 1) The meeting discussed about the various activities that were conducted in the college including Sports, Add-on Course for Communicative English and Tally etc...
- 2) Principal, Dr. K.C. Mathai Sir expressed his indignation on the misbehaviour of students.
- 3) It was also decided to take strict disciplinary action against those students who take self-declared holidays.
- 4) Parents suggested that the college should forward messages directly to them, so that they can be well aware of the issues concerning students.
- 5) Discussions were made regarding how to increase the student participation in Communicative English course and Tally respectively.
- 6) It was also declared that College Arts-festival and College Union Inauguration will be conducted on March 10, 2017.
- 7) Principal, Dr. K.C. Mathai Sir declared that Internal Examination for II and IV semester students will commence from April 20th onwards.
- 8) It was decided to give one month of Summer Vacation for students in May and the college will reopen on June 1st after the vacation.
- 9) The next PTA executive meeting was also decided to be conducted after the reopening of the college. A general PTA meeting was also decided to be conducted later in the month of June.
- 10) Class wise PTA should be conducted immediately after the internal examination of each semester.

A PTA Executive meeting was held in the college seminar hall at 3.00 pm on 06 March, 2019. The meeting started with a silent prayer. The meeting welcomed the gathering. Dr. K. C. Mathai, Principal, Mr. Rajan Varghese, PTA Vice President. The meeting was presided over by Mr. Rajan Varghese, PTA Vice President. The meeting discussed the following:-

- 1) Mr. Rajan Varghese, PTA Vice President, expressed his concern as the grievance for the PTA had not organised a creative programme. He also stressed on the previously discussed matter of collecting Rs. 100 per student as PTA fund. He added that the parents should actively participate in the discussion.
- 2) Dr. K. C. Mathai, Principal, replied that almost fifty percent of the admissions was completed at the time of the proposal regarding PTA fund. He agreed to consider it in the coming academic year. The Principal also insisted on the cooperation from the part of the parents.
- 3) Dr. Simpa Tharakun, HOD of the Physical Education department, deliberated on the achievements of the college in the field of sports. Teams from different parts of the country participated in the All India Handball Tournament conducted in the last September. The college handball team won the third position in the university level competition. He informed the gathering that a handful of students have been receiving 15% to 35% marks for the university exams. He also added that the college has a new team for 'netball', and a chess club and judo (Bojudo) would be started in the next academic year.
- 4) Dr. P. K. Varghese, HOD, Department of Economics, explained the details of college Arts Festival. The 'title' of the event would be revealed on

March 12, 2019, in the afternoon session. College Arts Festival would take place on 13 March, 2019. The literary events had started on 5 March and would be completed on 8 March. He also added that the college Arts Festival is organised in the same manner of University Youth Festival.

- 5) Principal informed the gathering that the internal examinations for  $S_2$  and  $S_6$  will commence from 14 March, 2019.  $S_2$  and  $S_6$  university examinations commence on March 11 and April 1 respectively.
- 6) The last date to submit  $S_6$  project is March 11. Viva would be conducted by the university in the last week of March.
- 7) The office bearers for the next PTA session will be selected from the executive committee for the general body next beginning of the next academic year.

8) The meeting congratulated the Principal, Manager and all the teachers for the excellent conduct of academic activities, and dispersed at 4.15 pm.

Read & Passed  
 10/3/2019  
 Rajan V. Shrinani  
 PTA Vice President

Sarath Krishna A.  
 (Secretary)

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A meeting of the PTA Executive members was held in the College Seminar Hall at 2:30 pm on 24 October, 2019. The meeting started with a silent prayer. Dr. K. C. Mathai, Principal, welcomed the gathering. The meeting was presided over by Mr. Rajan Varghese, PTA Vice President. The meeting discussed the following:

- 1) The Principal informed the gathering about all the major events happened in the academic year. It included the details of curricular, co-curricular and extra-curricular activities. He also raised concern regarding the participation of parents in the events organised by the college.
- 2) Rev. Fr. Thomas Puthenparampil, Director of the college, reminded the parents about their role in developing an attitude towards learning among the students. He also added that the wholehearted effort taken by the college should be supplemented by the support and cooperation from the part of parents.
- 3) Mr. George Kully, one of the executive members suggested the importance of conducting counselling sessions for the students. He also raised his concern over the poor condition of approach road to the college. To this Principal replied that the college has been conducting counselling sessions for the students in the beginning of every semester. He added that the college had installed convex mirror in the approach road as per the suggestion of the previous executive meeting.
- 4) The Principal informed that the first semester classes has not started yet.  $S_3$  is going on, and the classes for  $S_5$  is scheduled to begin on December 4. He added that there won't be re-tests for internal examinations and congratulated teachers for their sincere effort in preparing students.

5) The Principal informed that the prize money for the winners of National Handball would be Rs. 15000 and Rs. 10000 for the men's team and the women's team respectively. The runners up will get Rs. 10000 (Men) and Rs. 7500 (Women). He suggested that the PTA could sponsor any one of the prizes.

6) Mr. Georgekutty offered Rs. 5000 to the PTA Fund.

7) The Director informed that the Civil Service Coaching in the college will commence on November 2.

8) The Principal said that the Communicative English class has been conducted successfully. Tally class will be organised for the students.

9) As per the directions of the government, an Anti Tobacco Cell has been formed. PTA Vice President is a representative of the cell.

10) The meeting ended with a vote of thanks by the Secretary at 4:00 pm.

Sarath

Sarath Krishna A.  
(Secretary)



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*Sarath*  
 Sarath Krishna A.  
 (Secretary)

## PTA Executive Meeting - 9 (Online)

Platform : Google Meet

Date : 9 July, 2020

Presided by : Dr. K.C. Mathai

Minutes taken by : Ms. Sarah Krishna A.

### Agenda

- \* Report of the previous meeting
- \* Account analysis
- \* Online Classes
- \* Any other Relevant matters.

A meeting of the PTA Executive members was conducted in the online mode through Google Meet at 2:30 pm on 9 July, 2020. Dr. K.C. Mathai, Principal, welcomed the gathering. Ms. Rajan Varghese, PTA Vice President presided over the function. The major discussions were:

1) Rev. Fr. Thomas Puthenparampil, Director of the college, explained the challenges of virtual teaching. He congratulated PTA for organising a meeting in the online mode.

2) Ms. Sarah Krishna A. presented the PTA income and expenditure report:-

Total Income : Rs. 12500

Expenditure : Miscellaneous - 672 + 150  
(For PTA meetings)

Gloves & Sanitizer - 3826

Net Balance : Rs. 7852/-

3) Ms. Rajan Varghese (PTA Vice President) expressed his happiness in conducting the meeting in the online mode. He raised his concern on the poor response from the part of parents in submitting the Parents' Feedback Form.

4) The Principal congratulated students, teachers and parents for the excellent results in the S<sub>2</sub> examinations. He stressed on the importance of response and feedback from students and parents.

5) Mr. Rajan P.V. and Ms. Jinita expressed their satisfaction in the ongoing online classes, as representatives of the PTA.

6) The Principal informed that all the books, previous question papers and journals are available in the digital library portal. The link access these resources will be updated in the college website.

7) Ms. Deepa Jaynandan, Faculty of Commerce, gave the details of various courses, online courses provided in association with Mar Ivanios College, Thiruvananthapuram. She added that the students can join these courses free of cost before September 2020.

8) The Executive decided to conduct online PTA meetings for each of the classes.

9) Mr. Rajan Varghese got selected as the parents' representative in the IGAC of the college.

10) Dr. P.K. Varghese, HOD of Economics, gave details about the UGC Paramarsh Scheme under which the college proceeds for NAAC accreditation.

11) Prof. Prabha Alice Markey, HOD of English, expressed her views about the outgoing students. She opined that the responsibility of the parents has increased in the present scenario.